

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1971  
June 7, 2022**

**OFFICIAL MINUTES**

**Members Present:** Robert Van Wicklin, Leonard Zlockie, Shana Chudy, Erin Cornelius, Debra Golley, Karl Northrup, William Murphy

**Members Absent:** None

**Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz

**Staff Absent:** None

**Others Present:** Schavon Byroads, Jen Miller, Matia Varner, Travis Widger

**Call to order of meeting**

President Van Wicklin called the regular meeting of June 7, 2022, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge to the Flag of the United States of America was recited.

**Roll Call**

All present

**Changes, Additions and Deletions to the Agenda**

Additions:

17. Personnel

- l. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of retirement from Karen Morton effective June 25, 2022.
- m. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Danielle Dallas as a temporary summer cleaner effective July 5, 2022 – August 26, 2022 at a rate of \$13.50 per hour.

**Approve Agenda**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the June 7, 2022, Board of Education Meeting with additions.

**Yes – 7  
No – 0  
Carried**

**Public Comment**

None

**Presentations & Reports**

None

**Communications, Commendations**

Thank you card from the Class of 2022

**Informational Items**

None

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**Superintendent's Report – Robert Miller**

1. Working on proposals with the Town of Ellicottville for a School Resource Officer. Talked with the school attorney today. He is tweaking a few items in the contract and then it will be presented to the Town. The Town will talk about the contract at their next meeting. Deb Golley stated that the Board talked about not providing a car to the officer. She stated that she thought it would be a good idea to have a car on campus. Superintendent Miller stated that it is too late to get a car for the 2022-2023 school year, but they are working on getting one for the 2023-2024 school year.
2. Bonding for the Capital Project \$8,262,000 went to Roosevelt & Cross out of NYC @ a rate of 3%.
3. CTLE – pre pandemic there was a lot of talk about CTLE. We have to get revisions done on our plan. The PDP committee will be working on it. Will have a copy for the Board to review at the June 21<sup>st</sup> board meeting.
4. Grants – under review. Paperwork takes forever. Looking to apply for third round of funds. We have to report on Covid grants @ six-month intervals. Will report on the grants at the June 21<sup>st</sup> board meeting, present to staff on June 23<sup>rd</sup> and have a community meeting on June 27<sup>th</sup> (in person and broadcast). We will ask for feedback via phone or email. We want to expand on social/emotional in high school. Joe Prior is running the program and has asked if we can purchase another piece of the program. It is a minimal cost.
5. Graduation – full speed ahead. The ceremony will be held in “the Ward”. Yard signs have been ordered for all graduates and should be up by the end of the week.
6. Safety – always on our minds. Police investigated a social media threat; school went into lockout. Police later reported no credible threat. We look at our procedures after every drill and re-evaluate our plans. Superintendent will have software to monitor the building during a lockdown. Invites to a meeting were sent out to the safety committee today. Committee will review the plans; they will be presented to the board at a public hearing on July 26<sup>th</sup> and approved by the board on August 30<sup>th</sup> (after a 30-day waiting period). Safety plans were again given to the local PD, Sheriff's dept. and New York State Police last Thursday. Smaller more generic plan will be posted after the board approves in August. We will always continue to review and try and improve our safety procedures.

**Principals Reports:**

Erich Ploetz: MS/HS Principal - No Report

Maren Bush: Elementary Principal/Director of Curriculum - No Report

**School Business Executive Report:** Aimee Kilby - No Report

**Consent Items:**

Moved by Zlockie, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of May 17, 2022
- b. Acknowledgement of the May 24, 2022 Claims Auditor Report

**Yes – 7  
No – 0  
Carried**

**Committee Reports:**

None

**Discussion Items:**

None

**Old Business:**

None

**New Business:**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following rate for temporary summer cleaners (July 5, 2022 – August 26, 2022): \$13.50 per hour - cleaners inside the building and in the bus garage.

**Yes – 7  
No – 0  
Carried**

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Moved by Zlockie, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to authorize Aimee Kilby, School Business Executive, to transfer from the Unassigned Fund Balance to the following reserves ERS Reserve, EMBLR Reserve, TRS Reserve, Capital Reserve, Transportation Reserve, not to exceed a total of \$150,000.

**Yes – 7  
No – 0  
Carried**

Moved by Cornelius, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Board of Education authorizing Aimee Kilby, School Business Executive, to make year-end transfers up to June 30, 2022.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Murphy, upon the Zlockie, recommendation of Robert Miller, Superintendent of Schools, approval of the Board of Education authorizing Aimee Kilby, School Business Executive, to move funds from the EMBLR account into the General Fund account not to exceed \$40,000.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to close out the Class of 2021 student activity account, current balance \$0.

**Yes – 7  
No – 0  
Carried**

Moved by Cornelius, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of Phono Graphix teaching materials for the Title I Reading Program at ECS from Josephine Estrada.

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to enter into a partnership with the Ellicottville Rotary Club for a summer reading program taught by Leah Farnum.

**Yes – 7  
No – 0  
Carried**

**Personnel:**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Wyatt Chudy to the substitute teacher aide and substitute bus monitor list at a rate of \$13.20 per hour retroactive to May 23, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Chris Mendell to teach Driver's Education for the Summer 2022 at a rate of \$34 per hour pending sufficient interest/participation.

**Yes – 7  
No – 0  
Carried**

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Moved by Zlockie, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Marie Davis as the ECS summer 2022 reading program teacher at a rate of \$30 per hour.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Crystal Wilder as a mentor for Wendy Regan from January 4 – June 24, 2022. Mrs. Wilder will receive ½ the stipend for this appointment.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jennifer Hasper as a temporary summer cleaner effective July 5, 2022 – August 26, 2022 at a rate of \$13.50 per hour.

**Yes – 7  
No – 0  
Carried**

Moved by Northrup, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Crystal Wilder as a Music Association advisor for the 2021-2022 school year retroactive to September 1, 2021.

**Yes – 7  
No – 0  
Carried**

Moved by Cornelius, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jennifer Van Dusen to the substitute teacher list (certified) at a rate of \$115 per day retroactive to May 23, 2022.

**Yes – 7  
No – 0  
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jennifer Van Dusen as a long-term substitute teacher for 6<sup>th</sup> grade at a rate of \$150 per day retroactive to May 23, 2022 thru June 24, 2022.

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a paid/unpaid FMLA (Family Medical Leave of Absence) for Dana Story from tentatively May 27 – June 24, 2022.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Colleen G. Bush, who holds a NYS Provisional Certificate in English Language Arts 7-12, to the position of an FTE English Teacher effective July 1, 2022. This position is in the tenure area of English Education and is for a four-year probationary period commencing on July 1, 2022 and ending on June 30, 2026. Mrs. Bush will be placed on Step 5 of the ETA Salary schedule (B step schedule). Eligibility for tenure at the end of the probationary period is dependent on Mrs. Bush receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

**Yes – 7  
No – 0  
Carried**

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Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jillian Tomsick to the substitute teacher aide list and substitute bus monitor list, at a rate of \$13.20 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6  
No – 0  
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of retirement from Karen Morton effective June 25, 2022.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Danielle Dallas as a temporary summer cleaner effective July 5, 2022 – August 26, 2022 at a rate of \$13.50 per hour.

**Yes – 7  
No – 0  
Carried**

**Policy**

None

**CSE/CPSE Recommendations**

Moved by Cornelius, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900501379, 900501475, 900501508, 900501379, 900501508, 900501257) at its meeting on June 7, 2022 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations April 11 – May 26, 2022.

**Yes – 7  
No – 0  
Carried**

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**Executive Session**

Moved by Zlockie, seconded by Chudy, to move into Executive Session at 6:27 pm to discuss collective bargaining pursuant to Article 14 of the Civil Service Law.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Northrup, to come out of Executive Session at 6:39 pm and return to the regular meeting.

**Yes – 7  
No – 0  
Carried**

**Adjournment of Meeting**

Moved by Golley, seconded by Chudy, to adjourn the regular meeting June 7, 2022, at 6:40 p.m.

**Yes – 7  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk